

DRIVERS TIMESHEET



abs resourcing Ltd
 Merchant House,
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Client name:	ORDER No:	
	Report to:	
	Temp Name:	
	Temp No:	
	Category of work:	

PLEASE COMPLETE THIS TIMESHEET CAREFULLY. THIS DOCUMENT IS USED TO CALCULATE WORKERS PAY AND YOUR INVOICE. ENTER ALL START AND FINISH TIMES AND BREAK TIME TO BE DEDUCTED. PLEASE NOTE THAT ANY BREAK TIME NOT ENTERED WILL BE INVOICED IN LINE WITH THE TERMS OF BUSINESS.

WEEK COMMENCING DATE	WEEK NUMBER

Working Time Hours not through abs resourcing		PoA = Period of Availability, WT Hours = Working Time Hours								Pay and Charge Hours	
Last week	This week		Shift	Start Time	Finish Time	Hours	Breaks	PoA	WT Hours	Normal	O/T
		Mon									
		Tues									
		Wed									
		Thurs									
		Fri									
		Sat									
		Sun									
Expenses						TOTAL:					

Client's Declaration
 I am authorised to sign agreement to the above hours. I declare that the Working Time, Pay and Charge Hours are correct and accurate, other than those not through ABS Resourcing. I understand that ABS Resourcing will invoice for these hours in line with the Terms of Business.

Signed _____ Print Name _____

Drivers Declaration

- I declare that the Periods of Availability (PoA) and Working Time (WT) Hours are correct.
- I confirm that I have entered the Working Time Hours for This Week for paid work not done through ABS Resourcing.
- I confirm that I have entered the Working Time Hours for Last Week, for paid work not done through ABS Resourcing, and that is the only non-ABS work I have done.
- I confirm that I will notify ABS Resourcing if I undertake paid work other than through ABS Resourcing.

Signed _____ Print Name _____

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